

The regular meeting of the Olin City Council was held February 19, 2024 at the Olin City Hall.

Mayor Zach Borst called the meeting to order at 6:00 p.m.

Council Members present: David Dircks, Karen Tarbox, Corey Schnepf, Mason Smith and Kahm Sauer.

Clerk Jean McPherson, Kory Herman and Jeff Petersen were also in attendance.

Visitors: Chloe Borst, Katie Bassett, Kevin Hirl, Bruce Gray and Allen Rix.

Moved by Tarbox, seconded by Smith, approving the agenda. Vote was taken with five ayes. Motion carried.

Moved by Tarbox, seconded by Dircks, approving the previous minutes, January Receipts, and February Bills for payment. Vote was taken with five ayes. Motion carried.

**FEBRUARY 2024 BILLS FOR PAYMENT**

<b>NAME</b>	<b>COMMENT</b>	<b>AMOUNT</b>
AFLAC	SUPPLEMENTAL INSURANCE WITHHELD	\$647.45
ALLEN RIX	FIRE TRUCK BATTERY	\$194.99
	SAND/SALT HAULING	\$200.00
ALLIANT ENERGY	FOES BLDG	\$592.27
	FOES BLDG JANUARY	\$701.61
	CITY GAS & ELECTRIC	\$3,284.34
ANAMOSA JOURNAL EUREKA	PUBLICATIONS	\$162.15
ARNOLD MOTOR SUPPLY	VEHICLE MAINT	\$97.17
AUREON COMMUNICATIONS	WEBSITE	\$8.99
CARQUEST OF MONTICELLO	VEHICLE MAINT	\$67.25
CHEM RIGHT LABORATORIES, INC.	WATER TESTING	\$19.00
CVIKOTA MBS	AMB BILLING	\$448.83
ECICOG	NUISANCE ADMIN	\$930.54
ELECTRICAL ENGINEERING EQUIP	LIFT STATION GENERATOR REPAIR	\$939.46
GARY LINDLEY	SNOW BLOWER BELT	\$84.00
HACH COMPANY	WATER TEST CHEMICALS	\$103.75
HAWKINS INC.	WATER CHEMICALS	\$841.32
IOWA ONE CALL	LOCATES	\$2.70
	LOCATES	\$2.70
IPERS	WAGES WITHHELD	\$2,158.03
JEAN MCPHERSON	JANUARY WAGES	\$5,058.00
JEFF PETERSEN	JANUARY WAGES	\$2,271.36
JOHN DEERE FINANCIAL	SHOP SUPPLIES	\$85.93
JONES COUNTY ENGINEER	SALT/SAND	\$1,120.00
JONES COUNTY RECORDER	HOUSING RELEASE OF LIEN	\$17.00
JONES COUNTY SHERIFF S DEPT	FEBRUARY CONTRACT	\$3,636.00
JONES COUNTY SOLID WASTE MGMT	ASSESSMENT	\$813.75
KATRINA RIX	AMB TRAINING	\$30.00
KENNETH JOHNSON	DEPOSIT REFUND	\$69.16
KMDE LLC	CLEVELAND PUMP	\$28.77
	SHOP	\$14.98
	CITY HALL	\$6.12
	NORTH ST PUMP	\$21.38
	LIFT STATION	\$21.38
KORY HERMAN	JANUARY WAGES	\$4,500.00
LEAF	LIB COPIES	\$64.20
LEANNE KETELSEN	JANUARY LIB WAGES	\$1,889.76
LINDA GREENE	JANUARY WAGES	\$48.00

ODP BUSINESS SOLUTIONS	PAPER	\$67.35
	AMB SUPPLIES	\$35.56
OLIN POST OFFICE	P.O. BOX RENT	\$120.00
	BILLING	\$148.40
OLIN TELEPHONE COMPANY	SEWER PLANT	\$23.29
	LIBRARY	\$33.29
	CITY HALL	\$69.85
RODNEY GRAVEL	JANUARY WAGES	\$750.00
ROTO ROOTER	HIGHLAND STREET MAIN CLEAN OUT	\$3,265.00
SANDRY FIRE SUPPLY, L.L.C.	FIRE 40 INCH RAM	\$7,635.00
SARAH ANTONIO	DEPOSIT REFUND	\$115.14
SOPER PLUMBING & HEATING	CITY HALL FURNACE REPAIR	\$216.75
STRYKER MEDICAL	AMB POWER LOAD	\$30,217.45
SUNDSTOP	FIRE FUEL	\$149.25
	AMB FUEL	\$233.39
	WATER FUEL	\$330.00
	SEWER FUEL	\$330.00
	MAINT FUEL	\$300.35
TOODLE BOPPING	LIBRARY BOOKS	\$149.64
UNITY POINT HEALTH JRMC	AMB MEDICINE	\$300.14
US CELLULAR	TABLET	\$50.02
US TREASURY	FED TAX WITHHELD	\$3,119.58
VISA	BILLING	\$71.40
	BILLING	\$71.40
	AMB TRAINING	\$30.00
	AMB MEDICARE RENEWAL	\$709.00
	AMB EQUIP	\$39.50
	SUPPLIES	\$15.48
WAPSI WASTE SERVICE, INC.	JANUARY PICK UP	\$4,998.80
WAYNE HERMSEN	JANUARY WAGES	\$676.00
WELLMARK BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	\$679.14
ZIPPYS SALT BARN LLC	SALT FOR SCHOOL	\$140.00
<b>TOTAL BILLS FOR PAYMENT</b>		<b>\$86,272.51</b>

#### JANUARY 2024 RECEIPTS

DATE	TYPE	AMOUNT
1/2/2024	UTILITIES	\$2,033.91
1/2/2024	REIMBURSEMENT	\$257.00
1/2/2024	PET TAG	\$5.00
1/4/2024	UTILITIES	\$2,277.92
1/4/2024	PET FINE	\$10.00
1/8/2024	UTILITIES	\$2,626.46
1/9/2024	UTILITIES	\$3,804.11
1/9/2024	RET CHECK	\$94.30
1/10/2024	UTILITIES	\$2,710.56
1/11/2024	AMB DONATION	\$250.00
1/11/2024	UTILITIES	\$3,093.37
1/11/2024	RET CHECK	\$134.57
1/12/2024	PROPERTY TAX	\$1,885.96
1/16/2024	UTILITIES	\$3,359.25
1/16/2024	LIB DONATION	\$250.00
1/16/2024	STREET CONSTRUCTION	\$7,620.99
1/17/2024	AMB CALL	\$763.00
1/17/2024	AMB CALL	\$176.70
1/19/2024	UTILITIES	\$3,939.58
1/19/2024	DEPOSIT	\$200.00
1/19/2024	DEPOSIT	\$210.00

1/19/2024	PET TAG	\$25.00
1/19/2024	COPIES	\$20.00
1/19/2024	AMB CALL	\$480.84
1/18/2024	RET CHECK	-\$132.67
1/22/2024	UTILITIES	\$3,559.99
1/23/2024	UTILITIES	\$484.92
1/23/2024	UTILITIES	\$284.86
1/25/2024	AMB CALL	\$519.11
1/29/2024	UTILITIES	\$1,866.11
1/29/2024	SPLASH PAD GRANT	\$10,000.00
1/29/2024	941 REFUND	\$1,641.62
1/29/2024	BLDG PERMIT	\$15.00
1/29/2024	L.O.S.T.	\$5,806.99
1/30/2024	AMB CALL	\$247.17
1/29/2024	AMB CALL	\$858.50
1/31/2024	CHECKING INTEREST	\$259.51
<b>TOTAL RECEIPTS</b>		<b>\$61,639.63</b>

Moved by Sauer, seconded by Smith, approving the second reading of ORDINANCE 102-24, “AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE CITY OF OLIN, IOWA, 2023, BY AMENDING PROVISIONS PERTAINING TO TRAFFIC CODE ENFORCEMENT PROCEDURES.” Roll call vote was taken with five ayes. Motion carried.

Moved by Sauer, seconded by Smith, waiving the third reading of ORDINANCE 102-24, “AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE CITY OF OLIN, IOWA, 2023, BY AMENDING PROVISIONS PERTAINING TO TRAFFIC CODE ENFORCEMENT PROCEDURES.” Roll call vote was taken with five ayes. Motion carried.

Moved by Tarbox, seconded by Smith, approving Resolution 201-24, “A RESOLUTION APPROVING MONTHLY TRANSFERS.” Roll call vote was taken with five ayes. Motion carried.

Moved by Smith, seconded by Schnepf, approving Resolution 202-24, A RESOLUTION SETTING PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE CONSOLIDATED GENERAL FUND TAX LEVY FOR THE CITY’S FISCAL YEAR 2024-2025 BUDGET.” Roll call vote was taken with five ayes. Motion carried.

Properties to be cleaned up are still in progress. The process of Municipal Infractions has been started for two properties that have not made progress. Information was shared regarding a property that is still being occupied without water or sewer. McPherson will be contacting the Attorney for further action.

Speed cameras will be installed and the grace period will be March or April.

Moved by Sauer, seconded by Tarbox, approving the proposal from Visu-Sewer for lining/repairing manholes for \$29,952.00. Vote was taken with five ayes. Motion carried.

Discussion was held regarding Shop 2 on Wall Street. A & A Construction stated it would cost more to repair than to tear down and build something new. McPherson is to contact the Dutch Brothers to inquire if they do building repairs.

Discussion was held regarding the dog at 206 E Main Street. The property owner has not put up a fence as directed by Council and the dog has been at large two times in the last two weeks. Per Council,

McPherson is to send a letter notifying the owner that the dog must be removed or the Municipal Infraction process will be started and may lead to an additional \$750 fine and the removal of the dog.

Discussion was held regarding the possibility of lower water pressure if the Splash Pad is installed. McPherson has contacted an engineering firm and will contact Iowa Rural Water to verify whether there will or won't be an issue.

McPherson was directed to get pricing for new Council chairs.

Discussion was held regarding the purchase of a new pickup truck from Lynch Ford. Moved by Sauer, seconded by Tarbox, to order a new Ford F-250 from Lynch ford for \$47,350.00. Roll call vote was taken with five ayes. Motion carried.

A new manhole project on Highland Street was tabled until more bids arrive.

Moved by Tarbox, seconded by Dircks, approving the 2024-2025 Sheriff's contract for \$42,999.00. Vote was taken with five ayes. Motion carried.

Discussion was held regarding three recommendations from EMC Insurance as follows:

- Install fence around solar panels on West North Street
- Install railing for back stoop of Museum
- Tuck point small portion of brick on Museum

Discussion was held regarding a new furnace and air conditioning system for City Hall. Bids were received from Soper Plumbing and Heating for \$ 7,801.05 and Lowden Plumbing and Heating bid \$8,164.53. Discussion was held regarding a different kind of unit such as a "mini split". McPherson will contact both companies to get a bid for this.

Moved by Tarbox, seconded by Smith, approving the Mayor's recommendation for adding Karen Tarbox as an additional signer for checks. Vote was taken with five ayes. Motion carried.

Sheriff's report was not available.

Department reports were reviewed.

Fire Chief Hirl shared there were two calls last month. The Pancake Breakfast will be March 24, 2024.

FOES has made more progress in the building.

Herman and Petersen shared the Water Treatment Plant needs new double doors. Herman received a bid from A & A. More bids will be acquired for comparison. Over the past month, there were frozen sensors, the filters in the treatment plant were back flushed and working much better. Chlorine usage has been high due to the issues we were having. One of the alternate pumps was frozen up. This has been fixed. There has been a high amount of trash being dumped down at the river access. IDNR and Jones County Sheriff have both been notified and are investigating. The pole by Lift Station will be put back in and the wire will be installed to keep 4-wheelers out of the area.

Delinquency reports were reviewed and only one customer is delinquent. They are moving and we have a deposit on file for them.

McPherson shared that Patricia Rohwedder is interested and volunteered to be a back up person to City Hall. Linda Greene is ready to be done being the back up. Moved by Sauer, seconded by Schnepf, to hire Rohwedder as the Assistant City Clerk.

Sauer shared the Olin Telephone Company will be purchasing a new locating tool. They will use and let the City know whether this will be a good piece of equipment for the City to purchase as well.

Moved by Smith, seconded by Schnepf, to adjourn at 7:30 p.m. Vote was taken with five ayes. Motion carried.

Jean A. McPherson, City Clerk